

Murrays Bay Primary School Board of Trustees - Meeting Minutes

Date: 14 August 2024

Time: 7pm

Location: Boardroom / Staffroom

1. Welcome and apologies

Present: Hayden Iles, David Kay, Brett Ingold, Jodi Field, Aimee Fannin, Sheree Lacy-Geohring

In attendance: Alice Andel, Paul Hoffman, Sharon Garner

Apologies: Shaun French

1.5 Action points to follow-up

2. Late Business

3. Minutes from the previous meeting

Approved: BI/HI

4. NAGs 1-6 (General Business)

September Board meeting timing

David to send out a google form to organise this meeting day and time.

4.1 NAG 1 Curriculum

Taken as read. Discussion held around Structured Literacy and the journey we continue to be on with Liz Kane Literacy, working with Adrienne Kinder. A school-wide lockdown practice was held last week, led by Harrison Tew. Sharon Garner led this for the SLT and did an outstanding job. We are currently focused on the new mathematics and literacy curriculum which the Ministry of Education is releasing and the implication for our classroom programmes.

4.2 NAG 2 Strategic Planning

Thank you to Sharon Garner for the huge amount of work she has put into the data analysis. The board really appreciate the clarity of the information presented and analysis that has taken place. The BoT has asked SLT to provide the reading, writing and maths data to the community through a newsletter this term.

4.3 NAG 3 Personnel

- Casey Bellingham has started in a maternity leave position in Year 5.
- A Year 0 position has been advertised for a class which will start at the beginning of Term 4.

4.4 NAG 4 Finance

4.4.1 Finance Report

Taken as read. Discussion held around spending the money that has been allocated for this year's budget.

4.5 NAG 4 Property

- Taken as read.
- Our new build, Manutara, is now open and operational. A few small tweaks are needing to be made as small defects are being discovered. Discussion held around the placement of individual teachers in the Manutara block and how the year groups are operating.
- Our wifi has been updated by N4L over the space of a week. Sathya from Entity has overseen the process and done a great job.

4.5.1 Library

- A quote for painting the library has been presented. **Approved: JF/BI**
- Furniture, IT upgrade and books for the library up to \$30,000. **Approved: BI/JF**

4.6 NAG 5 Health, Safety and Wellbeing

Taken as read.

4.7 NAG 6 Legislative Requirements

4.7.1 Board Assurance

Taken as read

4.7.2 Policies for Review

Taken as read

Appointment Procedure

No review feedback

Safety Checking

No review feedback

4.7.3 Student Numbers

Taken as read. The increase in numbers has been noted.

4.7.4 International Students Update

Taken as read.

4.7.5 PTA Report

Taken as read.

5. Correspondence Inwards

None

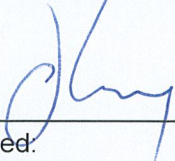
Correspondence Outwards

None

Evaluation

In compliance with the Government Official Information and Meetings Act 1987, Section 48, Schedule 2A, that the public be excluded from the meeting while we discuss personnel issues

Meeting closed at 8:46pm.



Signed:
Chairperson

16/9/24

Date