

Murrays Bay Primary School Board - Meeting Agenda

Date: 11th December 2024

Time: 9am

Location: Boardroom

1. Welcome and apologies

Present: Hayden Iles, David Kay, Brett Ingold, Aimee Fannin, Shaun French, Jodi Field, Sheree Lacy-Geohring

Apologies: None

In Attendance: Sharon Garner, Paul Hoffman, Alice Andel

1.5 Action points to follow-up

#43 Meeting has been held with Margaret O’Sully. Update in Action Register.

2. Late Business

Quote received for CCTV

To discuss the remaining new build grant budget towards this project.

Outcome: school to obtain one more quote. If the other quote is similar or more expensive to the existing quote, this spending is approved the the limit of \$27,000. This will need to be put into 2025’s budget if not finalised before the end of the year.

Approved: DK / BI

3. Minutes from the previous meeting

Approved: JF / BI

4. NAGs 1-6 (General Business)

Board meeting dates for 2025

Board approves the meeting dates as follows, and meetings are at 7pm on Wednesdays in the staffroom.

Approved: JF / SF

Term 1, 2025	Term 2, 2025
19 February 19 March	21 May 18 June
Term 3, 2025	Term 4, 2025
13 August 17 September	29 October 3 December

Triennial board election in 2025

The board has chosen paper voting.

4.1 NAG 1 Curriculum

Positive feedback has been received from our community about our Manutara block opening last week. The time capsule is almost ready to be put in place.

4.1.1 Kahui Ako ISL Report - Literacy

Taken as read. Thank you to Lauren Hare and Ciara Tierney for the report.

4.1.2 Kahui Ako ISL Report - Maths

Taken as read. Thank you to Liam Cunningham for the report.

4.2 NAG 2 Strategic Planning

Planning is well underway for our strategic plan for 2025.

4.3 NAG 3 Personnel

4.3.1 Staffing Plan for 2025

We are fully staffed to start 2025. Discussion held around some of the changes.

4.3.2 Kahui Ako Across School Leader

Liam Cunningham and Lauren Hare have been appointed as Across School Leaders for our Kahui Ako next year. The Board pass on their congratulations.

4.4 NAG 4 Finance

4.4.1 Finance Report

Taken as read.

4.4.2 Cyclical Maintenance

Tabled. Yasmin needs to be contacted regarding the inside painting of the hall and 10YPP. **Approved:** DK / BI

4.4.3 Principal's Wellbeing Fund

Board approves for the remaining balance of Principal's Wellbeing fund of \$5,721.10 to be carried over to the byear 2025 and placed in the budget.

As per section 4.8 of the Primary Principal's collective and individual employment agreements, Ministry of Education - that as long as it is agreed in writing by the board, this funding/support can be used outside of the year it falls due. (see section 4.8.4 specifically for reference)

Board approves for the Principal to use the funds to attend the International Confederation of Principals Conference in India in September 2025.

Approved: DK / JF

4.4.4 Budget 2025

Draft Budget presented to the Board and discussed.

4.5 NAG 4 Property

Taken as read. Thank you to Paul Hoffman for the report. The barrier arm is currently being installed.

4.6 NAG 5 Health, Safety and Wellbeing

Taken as read.

4.7 NAG 6 Legislative Requirements

Taken as read.

4.7.1 Board Assurance

Managing Income and Expenditure Gifts

4.7.2 Policies for Review

Managing income and expenditure

Financial conflicts of interest

Asset Management and Protection

4.7.3 Student Numbers

Taken as read.

4.7.5 PTA Report

Taken as read. The Festival will be held on Saturday the 5th of April 2025.

5. Correspondence Inwards

- Ivy Daniels maternity leave request - Approved JW / SF
- Out of zone application - Approved BI / DK

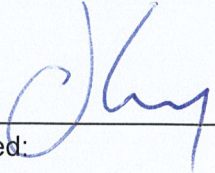
Correspondence Outwards

None

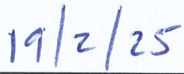
Evaluation

In compliance with the Government Official Information and Meetings Act 1987, Section 48, Schedule 2A, that the public be excluded from the meeting while we discuss personnel issues

Meeting closed at 10:45am.



Signed:
Chairperson



Date